



# r2c Online Email Alerts | Operator



EMAIL TYPE		ADMINISTRATOR	AREA MANAGER	FLEET MANAGER*	DRIVER	SUBSCRIBER
WORK DUE	Email sent 14 days prior to the booked in date for an upcoming Planned job.	X		X	X	
WORK REMINDER	Email sent 3 days prior to the booked in date for an upcoming Planned or Booked job	X		X	X	
WORK COMPLETE	Email sent when a Jobsheet has been completed	X	X			X
WORK OVERDUE	Emails are sent daily once the booked in date has passed for 14 days. After which, the job becomes a No Show.		X	X	X	
UNALLOCATED JOBSHEET	Email sent when a job as been planned but not assigned to a workshop. Email sent 3 days prior to the booked in date.			X	X	



# r2c Online Email Alerts | Repair & Maintenance

EMAIL TYPE		MAINTENANCE CONTROLLER	SUBSCRIBER
WORK COMPLETE	Email sent when a Jobsheet has been completed	X	
WORK OVERDUE	Emails are sent daily once the booked in date has passed for 14 days. After which, the job becomes a No Show.	X	X